

Job Vacancies at RTM International

Job Circular No.: 20250707-013(4)

Position: Psychosocial Counselor Assistant

Location: Bhasanchar

Number of Vacancies: 01

Reports To: MHPSS and GBV Focal Person/ Psychologist

About RTMI:

Research, Training and Management International (RTMI) is a non-profit, women-led resource organization established in 1994 transforming development landscapes across Bangladesh including Cox's Bazar, Bhasanchar and Sylhet.

Job Responsibilities:

RTMI is seeking a compassionate and dedicated Psychosocial Counselor Assistant to support the delivery of mental health and psychosocial support (MHPSS) services in Bhasanchar. The assistant will help facilitate individual and group counseling sessions, conduct community awareness activities, and provide practical support to clients, contributing to improved emotional well-being and resilience among community members.

Key Responsibilities:

- Conduct regular community outreach visits to identify individuals in need of psychosocial support and mental health services.
- Provide basic psychosocial first aid and emotional support to community members during outreach activities.
- Raise awareness on mental health, stress management, coping strategies, and available MHPSS services through community meetings, group discussions, and educational sessions.
- Support the Psychologist and GBV Focal Person in organizing and facilitating community-based group activities and awareness campaigns.
- Identify and refer individuals with severe or complex mental health needs to the Psychologist or other appropriate services, ensuring confidentiality and safety.
- Build trust and strong relationships with community members, leaders, and local groups to encourage participation and reduce stigma around mental health.
- Maintain accurate and confidential records of outreach activities, individuals engaged, and referrals made.
- Provide feedback from the community to improve MHPSS outreach strategies and adapt messaging as needed.
- Participate in capacity-building trainings to enhance knowledge and outreach skills related to psychosocial support.
- Uphold RTMI's values and ensure a respectful, non-discriminatory, and culturally sensitive approach in all community interactions.
- Perform any other tasks assigned by RTMI authority to support program objectives.

Employment Status:	Contractual (05 months, may extend later)
Salary:	As per org policy
Job Location:	Bhasanchar
Educational requirements:	Bachelor's degree in Psychology, Social Work, Counseling, or a related field is preferred.
Experience and other Requirements:	<ul style="list-style-type: none"> • Minimum 1-2 years of experience in community outreach, psychosocial support, or similar community engagement roles. • Good understanding of basic mental health and psychosocial support principles. • Strong interpersonal and communication skills, with the ability to engage sensitively with diverse community members. • Ability to work independently and collaboratively in a field-based, challenging environment. • Strong organizational skills and commitment to maintaining confidentiality and professionalism. • Must be willing to be based full-time in Bhasanchar and conduct daily outreach visits. • Knowledge of local dialects is an asset. • Female candidates are strongly encouraged to apply.
Compensation & other benefits:	As per organization policy
Last date of submission:	12 July 2025
Applying to:	Job04@rtm-international.org

Read Before Apply:

The incumbent will maintain and abide by the RTM International Code of Conduct in discharging any duties in the refugee camps (while interacting/treating/counseling the refugee population) and commit to abide by the PSEA core principles and other issues.

Attention:

RTM International has a Policy regarding Protection against Sexual Exploitation and Abuse (PSEA), a Gender Policy, and a Child Protection Policy. The organization has a Policy of Zero Tolerance regarding this issue. Candidates having knowledge of PSEA will be preferred. Female candidates are encouraged to apply.

Application Instruction

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(Applicant must mention job circular no. & Position in E-mail Subject Line)

Interested candidates may apply to **the Director (Administration), RTM International, 581 Shewrapara, Mirpur, Dhaka 1216** by sending their application and details CV along with recent passport size photographs, copy of NID, copy of all academic certificates and contact details **on or**

before 12 July 2025 to E-mail address: job04@rtm-international.org (*indicating Circular No. & Position name in the Subject line*).

Submit your CV as per RTM International's CV format file (CV download Link: <http://rtm-international.org/478/>).

Only short-listed candidates will be called for interview.
No TA/DA will be provided for attending the interview.

Director (Administration)